

Portage County Randolph Fair  
**MERCHANT DEPARTMENT APPLICATION 2017**

Date of application: \_\_\_\_\_

**Business Information**

Business name \_\_\_\_\_ Owner name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ FAX \_\_\_\_\_

Point of Contact name and phone number \_\_\_\_\_

Email \_\_\_\_\_

List of Products and/or Services: \_\_\_\_\_

\_\_\_\_\_

Preferred Requested Space:

Exterior Booth  Front Footage x Depth \_\_\_\_\_

Interior Booth  Front Footage x Depth \_\_\_\_\_

Comments:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Exterior Booth prices are \$21.00 a foot

Interior Booth prices are \$26.00 a foot

Exterior tent rental prices: (Includes set up and tear down)

Pole Tents		Frame Tent	
10 x 10	\$150.00	10 x 20	\$275.00
15 x 15	\$175.00		
15 x 25	\$215.00		
20 x 20	\$215.00		
20 x 30	\$230.00		
20 x 40	\$275.00		
30 x 40	\$400.00		
40 x 60	\$700.00		

Please return completed application to:

Portage County Randolph Fair  
 Merchant Dept. Superintendent  
 P.O. Box 213  
 Randolph, OH. 44265

Or

Email: [cesler@randolphfair.com](mailto:cesler@randolphfair.com)

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**Completing an application does not guarantee space.** Applicants will be notified as soon as determination has been made.

If you have any questions or require further information please contact: Merchant Superintendent- Charlie Breiding at (330) 325-7476 / (330) 808-0254 Or Christy Esler -via email: [cesler@randolphfair.com](mailto:cesler@randolphfair.com)

**Please read the Rules & Regulations carefully prior to completing this application process.**

**Rules & Regulations-** All below will be strictly enforced with no exceptions and your business will not be permitted to return.

**Set up** - Please check in with the Merchant office prior to set up if at all possible for exact booth location or see map inside Merchant building/ Merchant office exterior window. Main office hours are located on the fair website at [randolphfair.com](http://randolphfair.com). **Set up must be completed Monday before fair start date, from the hours of 8 a.m. - 9 p.m. If you would like to set up the weekend before fair start date please feel free.** Security: Merchant Building man door will be open each morning during fair at 9am and securely locked each evening by 10:00 p.m. All exhibits must be maintained in complete form from opening day, 9 a.m. through the last day of fair, 8 p.m., and **must be adequately manned during the period of: Tues-Friday 10am – 9pm, Saturday 10am– 10pm and Sunday 11am – 8pm.** Exhibits cannot be dismantled until Sunday night (last day of fair) at 8 p.m. (Strictly enforced). Subletting of space is prohibited. No solicitation or distribution of literature shall be permitted on the Fairgrounds except by qualified exhibitors who may use this privilege only from within the confines of their own booths. Randolph Fairboard reserves the right to decline the sale of any item or contract. An executed Merchant contract includes Merchant parking passes (three) assigned by the Merchant office upon check in. Worker passes are available for purchase, one day worker passes or weekly fair pass. Please check website for office hours and pricing.

Watchmen will be on duty constantly and all reasonable precautions will be taken against damage, loss or injury, by fire, water, storm, theft, or act of God, etc., but the Randolph Fair Board does not guarantee or insure the exhibitor against damage, loss or injury not does it assume any liability in case of damage, loss of injury. Small and valuable exhibit material should be packed away each night.

Unless otherwise determined by the Society, the undersigned shall maintain a comprehensive commercial general liability insurance policy (including Premises Operations; Contractual Liability; Product Liability and Completed Operation; Board Form Property Damage) with liability limits of at least \$1,000,000 or greater and property damage limits of \$25,000 or more. Please ensure insurance agency includes business name.

Unless otherwise determined by the Society, the undersigned's insurance coverage shall be primary insurance as respects the Portage County Agricultural Society dba/Randolph Fair, it's appointed officials, employees and volunteers and that any insurance maintained by the Portage County Agricultural Society dba/Randolph Fair, it's appointed officials, employees or volunteers shall be excess to this insurance and shall not contribute to it.

Unless otherwise determined by the Society, prior to the fair, undersigned will provide the Portage County Agricultural Society dba/Randolph Fair with a certificate of insurance that confirms that the above insurance coverage is in place. The above signed merchant agrees that he will hold harmless the Portage County Agricultural Society dba/Randolph Fair, its elected officials and appointed officials, employees, volunteers, or all others working in behalf of the Portage County Agricultural Society dba/Randolph Fair by reason of any and all claims asserted or attempted to be asserted against them and by reason of death or injury to persons or damage to property in any way connected or associated with this agreement.

The Lessee agrees to abide by and conform to all the LAWS of the STATE OF OHIO, the LAWS of the COUNTY of PORTAGE, RULES AND REGULATIONS, of the STATE OF OHIO AGRICULTURAL DEPARTMENTS (some exhibitors may be subjected to a license from the Department of Agriculture), and the RULES AND REGULATIONS of the PORTAGE COUNTY AGRICULTURE SOCIETY dba/RANDOLPH FAIR.

FAIR.

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**SALES of Laser Pointers, Silly String, Stink Bombs, Poppers, and similar items are strictly prohibited on the fairgrounds. No sale of raffle tickets. Exhibit area- No balloons are permitted in your booth or as handouts.**