

Randolph Fair – Jr Fair Help Sheet

2024 Beef Animal ID Help Sheet

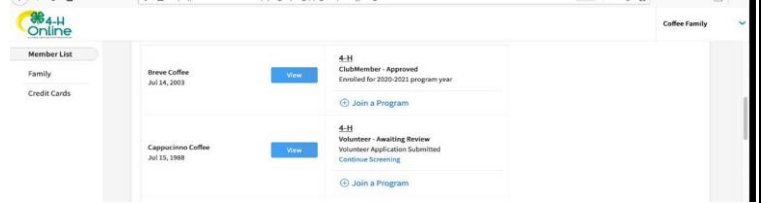
Listing of Required and Optional Fields / Information by Animal Species

Beef			
	Feeder Calves	Market Steer	Breeding Beef
Tag (Identifier)	Required	Required – County Tag #	Required
Animal Age	Optional	Optional	Optional
Animal Name	Optional	Optional	Optional
Animal Birthdate	Required	Required	Required
Breed	Optional	Required	Optional
Breeder Name	Optional	Optional	Optional
Colors & Markings	Optional	Optional	Optional
County Raised	Optional	Required if Entering Class	Optional
EID/RFID	Optional	Required if present	Optional
Animal Gender	Required	Required	Required
Tag Color	Optional	Optional	Optional
Tattoo	Optional	Optional	Optional
Files/Photos of Animal			
Front of Animal	Required	Required	Required
Left Side of Animal	Optional	Optional	Optional
Right Side of Animal	Optional	Optional	Optional
Tag/Identifier Photo:	Required	Required – Photo of Tag	Required
County Document	n/a	n/a	n/a
Born & Bred	n/a	Required if Entering Class	n/a

Steps

1. Log in to your family account.
2. Click to View the Member's record for whom you would like to add an animal.

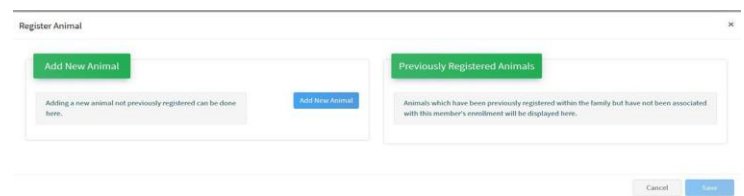
(Screen appearance may vary per state)



3. Click Animals in the navigation pane.
4. Click the blue Register Animal button.



5. Click Add New Animal to start adding a new animal.



6. Select the appropriate animal type from the drop-down menu.
7. Enter the required Tag, Tattoo, or Animal Name as directed.
8. Click Save.

Register Animal

New Animal

Animal Type *required*

Horses

Animal Name *required*

Juniper

Cancel Save

9. Complete each of the required fields and optional fields as needed.
- ** Please note that the fields may vary by state and animal type.
10. Click the Next button at the bottom of the form.

Register Animal

Animal Age

4

Animal Name *required*

Juniper

Breed

Paint Horse

Confirm

11. Upload any required or optional files for this animal.
12. Click the Next button

Files

Front of Animal

Side of Animal

No Image Selected

Overwrite Download Delete

13. Review the entered information. Use the Back button at the bottom of the page to return to the previous screen to make corrections.
14. Once the entered information is correct and reviewed, click the Submit button.

Files

Front of Animal

Side of Animal

No Image Selected

Back Submit

15. The animal information will display on the screen with the status, created, modified, and submitted date and time stamp (local time).

Animals

Juniper

Horses

Animal - Submitted

Created on Oct 26, 2020 5:47 PM

Modified on Oct 26, 2020 5:49 PM

Submitted on Oct 26, 2020 5:49 PM

Click on the Animals tab from your account at any time to view the status for all of the animals for a member in the family.

